OJEAGA FRANCIS IMOLEGA

CONTACT ADDRESS: 22 Church Avenue, Kosofe, Mile 12 Lagos.

E-mail: ojeaga4francis@gmail.com

08062361614

CAREER OBJECTIVE:

To develop a professional career in a dynamic organization, strive for excellence precision at all times while contributing the best of my ability to achieve organizational goals.

Date of Birth: 13th March, 1979

State Of Origin: Edo

Local Government: Owan East

Nationality: Nigeria

Marital Status: Married

Religion: Christianity

Sex: Male

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| --- | --- | --- |
| Institution Attended |  | |
| With Dates: | Ambrose Alli University Ekpoma. Edo State 2007 – 2010 | |
|  | Azama College Otuo, Edo State 1992 – 1997 |
|  |  | Igbedoke Primary School, Otuo, Edo State 1986 – 1991 |
| Academics |  |  |
| Qualification: |  | Institute of Chartered Accountant of Nigeria (ICAN) – Final Level.  (B.sc) Accountancy |
|  |  | General Certificate Examination (GCE) |
| Language |  | School Leaving Certificate Examination |
| Proficiency: |  | English and Owan |
| Hobbies:  Additional |  | Reading Motivational books, Watching Soccer |
| Skills In:  Working Experience |  | Microsoft Office Suite |
| With Dates: |  | National Youth Service Corps (NYSC) |
|  |  | Mbatyula Progressive College, Gboko Benue, State.  2011 – 2012  Post Held: Account Officer |

DUTIES:

* Receiving of Students school fess,
* Reconciling Clients Cash Book with the Bank Account,
* Keeping Record of Account.

Platform Production Nigeria Limited

Block C suite 121, Ikota Shopping complex, Ajah Lekki, Lagos.

2013--2014

# Post Held: Accounts Officer

Duties:

* Keeping Record of Account,
* Reconciling the Various Truck as they are lifting from Depot,
* Reconciling client Cash Book with the Bank Statement of Account,
* Preparing Trading, Profit and Loss A/c and Statement of Financial Position
* Providing weekly and Monthly Performance Report
* Ensuring timely Payment of all Appropriate Taxes to Relevant Tax Authorities such as

PAYE, etc,

Elo B Industries Nigeria Limited

Km 15, Suites 48/49 – 52/53

Agric Building Materials Complex,

Abule – Ado Bus-stop,

Along Badgerys Expressway, Lagos.

2014 – 2020

# Post Held: Account Officer

Duties

* Handle cash transaction with Client.
* Document financial transaction by entry financial information.
* Preparing weekly/monthly performance report by collecting data and investigating variances, summarizing information and trends.
* Reconciling financial transactions by collecting and analyzing account information
* Reconciling Clients Cash Book with the Bank Account,
* Preparing accounts and tax returns.
* Administering pay rolls and controlling income and expenditure.
* Summarizes Current financial status by preparing statement of financial position, Trading, profit and loss account.

References:

Bar. Harry Olawole Ekun

Legal Group

Federal Mortgage Bank

123 Broad Street, Lagos Island

Lagos, Nigeria

Tel:08033452518

Mr.Ojeaga Timothy

Managing Director

Jonatim Nigeria Limitedt

35, Aihaji Ali Mustapha Street,

Ori Okuta Junction, Agric Bus/stop,

Ikorodu, Lagos.

Email:ektim@gmail.com

Tel: 08034072217

Engr. Jatto Godwin.

Operation and Maintenance Engineer,

JMG Nigeria Limited

25 Ologun Agbaje Street, off Adeola Odekun Victoria Island, Lagos.

Email:jattogowin@rocketmail.com

Tel:08139339253