

SAMUEL ENYI

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Objective

I am a highly result driven law graduate and certified legal practitioner seeking a position in your firm/ organization where I can lend my knowledge of legal analytics to help your organization improve proficiency and profitability. I am open to learning.

Education

2017	University of Nigeria, Nsukka Law Qualification Obtained: Bachelor of Laws
2018	Nigerian Law School Law Qualification Obtained: Bachelor at Law
2010	Muzaroq Computer College, Lagos Diploma in Desktop Publishing Certified

Experience

Feb 2020 - Till Date	Mackstokes Partners, Lagos Associate Counsel Drafting of all forms of legal documents Competently represent clients in court Smartly carry out in-depth legal research and documentation Giving financial advisory on corporate commercial transactions and investment
October 2019 - Feb 2020	Paul Ebiala & Associates, Calabar Associate Counsel Expertly researched, reviewed and drafted all forms of legal documents Performed general administrative and secretarial duties Effectively handled Human Resource assistance duties for the firm in considering, recruiting and maintaining staffing standards
November 2018 - October 2019	Niger State Ministry of Justice State Counsel Preparation and follow up of witnesses before evidence in court As head of the firm's research unit, I led the team in achieving excellent result in legal research, analysis and documentation Performed excellently in law office administrative duties and other secretarial activities I assisted the HR team of the Ministry in planning and evaluating staff performance and assessment

March 2018 - May
2018

Paul Ebiala & Associates, Calabar

Extern

I assisted the research unit of the firm in carrying out in-depth legal research, documentation and filing of processes

Law office administrative and secretarial duties

Conducted corporate and property search at CAC and Lands Registry

Skills

Interpersonal skills

Research skills

Administrative and organisational skills

Coaching and Advising

Communication Skills

Data Analytical Skills

Professional Membership

Nigerian Bar Association

Accredited Professional Agent of the Corporate Affairs Commission

Referees

Available on request