**OLUKAYODE SAMUEL OLUYEMI**

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**PERSONAL STATEMENT**

Utilizing my extensive background and solid experience in diverse facet of accounting, audit and financial management alongside my critical thinking ability to provide an entity with the highest level of strategic services. Adept in streamlining financial processes, enhancing productivity levels and introducing process improvements. Proficient in Microsoft Office Packages and ERP.

**PROFESSIONAL CERTIFICATIONS**

Associate Member - The Institute of Chartered Accountants of Nigeria (ICAN)

IESE Business School - Corporate Finance Essentials

West Virginia University - Forensic Accounting and Fraud Examination

**EDUCATION**

2016 - 2018

Master in Business Administration ***(MBA) - Financial Management***

Ladoke Akintola University of Technology, Ogbomosho, Oyo State.

2004 - 2010

Bachelor of Technology ***(B.Tech) - Agricultural Economics***

Ladoke Akintola University of Technology, Ogbomosho, Oyo State.

Second Class Lower Division.

**WORK EXPERIENCE**

***Head – Finance and Accounts***

**Globevest Capital Partners Limited**

2021 - till date

* Oversight of the Accounts Unit, its functions and interface with other units within the company and external parties
* Drive the company’s financial planning
* Lead the company’s financial accounting, reporting and control activities; ensuring they are carried out efficiently and in line with best practice and statutory requirements.
* Provide accurate and timely financial services including setting monthly budgets, forecasts, cash flow analysis, management and financial accounts and advice, support inform decision making at all levels.
* Manage the annual audit process in conjunction with the appointed external auditors to ensure statutory accounts are produced within the required timelines.
* Monitor financial performance by measuring and analyzing results; initiating corrective actions, minimizing the impact of the variances
* Develop and document business processes and accounting policies to maintain and strengthen internal controls.

***Financial Accountant***

**DUFIL Prima Food Plc**

2020 – 2021

* Communicate with banks to negotiate for quotes for Letter Of Credit transactions and explore trade finance opportunities with them.
* Review and negotiate all types of charges raised by current as well as upcoming banks.
* Perform daily corporate cash management and forecasting activities
* Assist in developing and consolidating departmental and corporate budgets and forecasts.
* Coordinate the Inventory control process, monthly stock-taking and reconciliation of physical stocks with ERP Inventory module for the factory's stocks of raw materials as well as the stock valuation exercise.
* Prepare standard of costs and periodic review, for all inventories taking into consideration landed costs, import duties, clearing charges and transportation costs.
* Monthly update of the Fixed Assets Register with purchases and disposals, reconcile the Fixed Assets Register with the General ledger

***Accounts/Treasury Officer***

**Amo Byng Nigeria Limited**

2015 – 2019

* Maintain relationship with banks in processing credit facilities including BOI, CACS, SRF.
* Prepare periodical liquidity and cash forecast for the management in making adequate financial decision
* Prepare and process duly approved and authorized suppliers and inter-company payments through the e-banking system.
* Reconcile bank account statements and inter-company account to ensure any unidentified deposits and payments are promptly identified and captured.
* Reconcile the accounts receivable and payable ledger to ensure all deposits and payments are captured and properly posted.

***Audit Trainee***

**Aloba, Awomolo & Co. *(Chartered Accountants)***

2012 - 2015

* Performing analytical reviews of clients’ financial statements
* Observation of clients’ annual inventory taking exercise to verify physical condition and existence of materials and finished products.
* Performing tests of completeness, existence and accuracy of Revenue, Accounts Receivables and Payables, OPEX, Finance Costs, Payroll Costs, Prepayments and Accruals.
* Review of client monthly bank reconciliation and asset verification including a review of the fixed assets register.

**PROFESSIONAL TRAININGS ATTENDED**

**Triumph Dynamics Professional Services**

International Financial Reporting Standard (IFRS)

**AGL Consulting**

Business Process Re-engineering.

**PERSONAL SKILLS**

Financial Reporting & Analysis **|** Treasury Management **|** Audit & Control **|** Risk Management