OBIOBANYA GREGORY CHIEDU (ACA,ACS)

Address: Plot 3, Lawal Street off Alimi Ojekunle Street Erunwe Ikorodu

**Phone Number:** 08032318958

Email:chiedu.greg@yahoo.com

CAREER OBJECTIVE: To build a career that measures with global standard, acting as a team player working towards the optimal achievement of an organizations goal and objectives, while taking on challenge at every leadership position by exercising integrity, maximizing opportunities, and ultimately attaining career and professional development.

WORK EXPERIENCE WITH DATE:

TRADERS TRUST and INVESTMEN T COMPANY LIMITED 2015-Till Date

**Post Held**: Accountant

**RESPONSIBILITIES:**

* Preparation of quarterly returns to Securities and Exchange Commission
* Preparation of quarterly returns to Nigeria Stock Exchange.
* Preparation of bank reconciliation statement
* Preparation of income Statement and statement of financial position
* Reconciliation of suspense account
* Preparation of end of year returns to Nigeria stock exchange
* Preparation and Filing of Tax returns
* Preparation of General ledger and subsidiary books of account.
* Resolution of Tax disputes with Internal revenue services on PAYE, Business development levy payments, withholding tax and Value added Tax (VAT)
* Discussion and liase with our external auditors on policy issues on the organisation
* Computation of Withholding Tax and VAT and Filing to Federal Inland revenue Service.
* Preparation of PAYE Tax returns and Filing to Lagos State Internal Revenue Service.
* Computation of Company income tax and Education Tax and Filing to Federal Inland Revenue service.
* Resolution of other Tax matters with both the federal Inland Revenue service and Lagos State Internal Revenue Service.

**UNION BANK PLC BALOGUN BRANCH**

Post Held: customer service officer 2005-2014

**RESPONSIBILITIES:**

* Opening of savings and current accounts
* Opening of terms deposit accounts
* Closing of accounts
* P[reparation of status of enquiry on customers
* Performance of foreign exchange transactions
* Performance of internet banking facilities
* Performance of money gram transactions
* Sale of dollars and pounds to customers

**CHEQUE DEPOSIT TELLER AND CASH TELLER**

**RESPONSIBILITIES**

* Posting of inward and outward clearing cheques
* Performance of immediate credit functions
* Monitoring and balancing of suspense accounts
* Performance of tellering functions
* Performance of vault functions
* Monitoring and balancing of cash account
* Monitoring of ATM transactions

**CREDIT AND ADVANCES OFFICER**

**RESPONSIBILITIES**:

* Assessment of customer’s loan request
* Preparation of customer proposal forms
* Booking of customer ad staff loans
* Perfection of customer collateral security
* Perfection of legal mortgage
* Placement of lien on shares certificates
* Monitoring of loan repayment

**MR. BIGGS DIVISION OF UACN PLC** 2005

**POST HELD: Reconciliation Supervisor**

**RESPONSIBILITIES**

* Reconciliation of Mr. Biggs’s account
* Preparation of letter and chase on uncreated items on accounts
* Monitoring of transaction on restaurant operation
* Monitoring of complaints on restaurant operation
* Performance of monthly reconciliation of accounts
* Evacuation of money from restaurants

Temporarily engaged with my (ICAN) Programme 2004

**UNION BANK OF NIGERIA PLC OSOGBO BRANCH, (NYSC)**  2003

**RESPONSIBILITIES**

* Processing of inward clearing cheques
* Processing of outward clearing cheques
* Opening of savings and current accounts
* Preparation of status enquiry on customers
* Reactivation of dormant accounts
* Filing of customer mandate card

**PERSONAL BIO-DATA:**

**Sex:** Male

**Date of Birth:** 26th August, 1977

**State Of Origin:** Delta State

**L.G.A:** Oshimili North

**Marital Status:** Married

**Nationality:** Nigerian

**Religion:** Christianity

**EDUCATIONAL BACKGROUND WITH DATE:**

**Lagos State University Ojo, Lagos State (LASU)**  2006-2007

Master’s in Business Administration (Financial Management)

**University Of Benin, Edo State (UNIBEN)** 1996-2001

Bachelor of Science in Mathematics and Economics

(2nd Class Lower Division)

**FEDERAL GOVERNMENT COLLEGE IKOT-EKPENE** 1994

WEST AFRICAN EXAMINATION COUCIL; **(WASC**)

**PROFEESSIONAL QUALIFICATION WITH DATE**

Associate Member, Institute of Chartered Accounting of Nigerian 2012

(ICAN)

Associate Member, Chartered Institute of Stockbrokers (CIS) 2018

Authorized Dealing Clerk of the Nigeria Stock Exchange (NSE) 2019

Securities and Exchange Commission sponsored Individual (SEC) 2017

COMPUTER SKILLS: PROFICIENT IN MROSOFT APPLICATION, MICROSOFT EXCEL

PAPERS PRESENTED WITHY DATE

Internal control system a necessary tool effective management: 2008

* A case study of union bank plc August
* solution to first order differential equations 2002

Member, Financial Reporting Council of Nigeria (FRCN) 2016

**PERSONANL PROFILE:**

* Ability to work effectively in a team and positive attitude to work
* Good management and analytical skills
* Good interpersonal and excellent communication skills
* Ability to pick up new skills appropriate training

**REFEREE**S: available on request