EZEKIEL ABIODUN,OLUYIDE(HND,ACA,ACTI,CertIFR)

Address: No 28 Ejekwu Street Iboloji Estate,Rumuigbo,Port Harcourt Rivers state,Nigeria

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A self-motivated and dynamic Accounting and Finance Professional with over 10years of experience in diverse industries: Banking, Oil & Gas and Marine sector,offering detailed knowledge of Finance and Accounting, Taxation. Other areas of expertise include:

|  |  |  |
| --- | --- | --- |
| * Project Accounting | * Financial Reporting | * Internal Control/ Audit |
| * Accounts Receivables & Payable * General Business Admin * Sage Accounting | * Client Relationship Management * Budget Planning & Forecasting * Peachtree Accounting | * General Ledger Audit * Tax Planning & Admin * Finacle. |
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**PERSONAL DATA**

Nationality : Nigerian

Date of Birth: December 31st, 1985

Sex: Male

Marital Status: Married

Local Government Area: Obokun

State of Origin: OSUN STATE

**EDUCATIONAL QUALIFICATIONS**

Federal Polytechnic, Ede-Osun State 2007

**H.N.D. In Accounting**

Grade:Distinction

Federal Polytechnic, Ede - Osun State 2004

**N.D.In Accounting**

Grade: Distinction

St. John Grammar School, Ile-Ife, OsunState ,Nigeria) 2000

**Senior Secondary School Certificate (SSCE)**

**PROFESSIONAL QUALIFICATIONS:**

**1. ACA,** Associate of Chartered Accountant

The Institute of Chartered Accountants of Nigeria (ICAN) | 2013

**2. ACIT,** Associate of Chartered Institute of Taxation

The Chartered Institute of Taxation of Nigeria (CITN) 2019

**3. Certified in International Financial Reporting Standards (IFRS)**

**WORK EXPERIENCE**

**Present Employment**  March 2016 till Date

C.S.Offshore (Marine/Oil & Gas Service) , GRA,Port Harcourt.

**Position:** Head Of Accounts & Finance -Nigeria Office

**DUTIES:**

* + Financial planning covering staff costs, overheads and operation. Prepare and present reports on profitability of the project, investigate and report on variances of project revenue and costs
  + Prepares monthly bank reconciliation statements for all corporate accounts
  + Manage the company financial and account with respect to petty cash, client invoicing, country Taxes, documentation for transactions, monthly accounting reports, Vessels expenses, budgeting and cash requests.
  + Ensure project cost is monitored regularly to avoid overspends. Ensure the cost incurred is commensurate to level of activities.
  + Prepare funding request, to be jointly reviewed by the Project Manager based on needs of the project
  + Preparation of crews salaries and invoicing same to clients with manning fee
  + Manage the supplier payment requests and back charging vouchers: weekly summary of invoice to pay with back charging information to be sent along with supporting documents.
  + Develop financial plan and provide financial advisory support to Management and Board
  + Intercompany Account Management : Manages the intercompany accounts with partners  and Ship/Vessel owners
  + Ensure accuracy and periodic reviews of all project related payables with account payable team and financial controller.
  + Monitoring and managing Accouts Payable and Account receivable.
  + Budget : Prepares Annual budget in conjunction with Head office and also monitors  budget performance
  + Taxation : Ensure all tax payments are budgeted for and payments with companies Tax clearance certificates always up to date
  + Audit : Work closely with Head Office and external auditors for audits

**Past Employment**  Sept. 2014 –Feb.2016

Richbam Logistics & Gas International Ltd. Calcutta Crescent, Apapa, Lagos,

**Position Held:**Internal Auditor & Compliance

* Ensuring that all associate companies comply with company policies, rules and procedures
* Monitors Sales & Marketing, logistics, payroll, warehousing/ inventory etc. and expenditure

review to provide inputs for improvement in internal controls, systems & processes

* Develop plans and procedure for pre-audit and post audit in order to discourage and detect fraudulent activities in the company.
* Performs risk assessments to understand the level, significance and scope of risk.
* Carry out regular sport checks on sales/bank lodgment/stocks/services delivery and Identify loopholes and recommend risk aversion measures and cost saving avenues
* Follow up with the debtors of the company and ensure recovery of debt and reduction of bad debt portfolio.
* Identify key issues which may have arisen either through external changes, internal changes or new legislation.
* Report back to business functions on current risk and compliance performance
* Review of business operations and staff issues
* Report risk management issues and internal controls deficiencies identified directly to the management
* Ensure assets are properly recorded, accounted and safeguarded.
* Assist in executing a comprehensive risk-based internal audit plan
* Prepare and organise work papers that adequately support audit conclusions and recommendations, and which adhere to prescribed internal auditing standards.
* nvestigate possible cost saving areas. Write and format accounting reports, in order to improve accuracy of information produced and over all departmental performance.

**Mainstreet Bank, Osogbo Nigeria**  Jan.2010 - Sept.2014

**Position Held: Tellering/Fund** Transfer

**DUTIES:**

**Provides account services to customers by receiving deposits and loan payments; cashing checks; issuing savings withdrawals; recording night and mail deposit**

* **Reconciles cash drawer by proving cash transactions; counting and packaging currency and coins; reconciling loan coupons and other transactions; turning in excess cash and mutilated currency to head teller; maintaining supply of cash and currency.**
* **Maintains and accounts for cash drawer and daily transactions; reports discrepancies.**
* **Maintains and accounts for cash drawer and daily transactions; reports discrepancies,**
* **Collates and send all NEFT transaction received from clearing house.**
* **Enters transaction data on accounting system terminal; consults database to check status of financial accounts or verify information when necessary.**
* **Handling NEFT and Instant transfer transactions.**

**NYSC Experience** Mar. 2008-Mar. 2009

Dept Of Internal Audit

Jigawa State College of Education, Gumel, Jigawa State, Nigeria

**HOBBIES**

Reading, Teaching and Playingfootball

**REFEREES**

**On Request**