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| 3 Bishop Awosika Street, Off First Gate Road, Afunbiowo Estate, Akure,  Ondo State. | Phone:+2348036930318  [E-mail:hibrkthru@yahoo.com](mailto:hibrkthru@yahoo.com) |

OluwaseunReubenOLATUNJI,*FCA*

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| **Personal Information**  **Acquired Skills**  **Professional Membership & Certification** | * DateofBirth: 6th August,1974 * Nationality: Nigerian * StateofOrigin: OsunState * LocalGovernment: Oriade * Sex: Male * Maritalstatus: Married * Versatile in the use of Sage 300 ERP (Accountingsoftware) * Expert knowledge of IPSAS and IFRS * Auditing and AccountingSkills, * IT Proficiency in Microsoft OfficeSuite, * Hands-on knowledge of etransact, Remita andGIFMIS * Problem Solving and Management Savvy. * Excellent Interpersonal and Communication Skills, * Good Team Player Spirit, * Planning and ControllingSkills, * Ability to multitask and work under pressure withoutsupervision * Advanced Ms Excel and Presentation Skills,and * Customer CareSkills.   Fellow CharteredAccountant(MB020809) May,2020  Associate Chartered Accountant (MB020809) May, 2006 ( Institute of Chartered Accountants of Nigeria) |
| **Education** | Higher National Diploma - Accountancy(Distinction) 1998  The Federal Polytechnic, Ado Ekiti Ekiti – State, Nigeria  **Federal University ofTechnology,Akure,** Oct. 2015 TillDate  **Ondo State, Nigeria**  ***Status:*** Principal Internal Auditor  ***Responsibilities:*** Payroll Audit, Revenue Audit, Imprest Audit, Bank Reconciliation Statement Checking, Pre- & post-payment Audit, Market Survey, Inspection, Value for Money Audit, Stock-Taking, Fraud Investigations, Internal Controls System’s Appraisalsetc  **Wetland Micro-Finance BankLTD.,Warri** Sept. 2015 to Oct.2015 (Licensed for State-wideOperation) |
| **Work Experience** | ***Status:*** Head, Finance and Accounts  ***Responsibilities:*** Preparation, analysing, monitoring and Review of budget, Preparation of monthly and quarterly Financial Statements, Comparison of budgeted performance with actual performance to establish variance and reasons for them, Preparation of Monthly Reports for the Managing Director, Cost Control, Tracking of Revenues from loans to prevent leakages, Payroll management, Reconciliation of Inter-branch and Correspondent Bank records, Preparation of CBN’s Monthly Returns,etc.  , |

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|  | **First Bank of Nigeria Plc.,OreBranch** July 07 to Oct. 09 ***Status:*** Senior Banking Assistant- Customer Service Officer, Teller, Relationship Management Officer, Assistant Head TechnicalStaff  ***Responsibilities:*** Creation and Maintenance of all types of Accounts, Requisition and Distribution of Cheque books and ATM cards to customers, Capturing/ Verification of Customers’ Signature Cards, Enquiry, Marketing, Issuance and Management of e- Business and Debit Cards, Voucher Call over, System Support and Maintenance, Draft Issuance, Money Transfers, Probate Processing, Resolution of ATM Dispense Error Using Arbiter Platform, Reactivation of Dormant Accounts, etc  **Federal University ofTechnology,Akure,** -Oct. `03 to July07  **Ondo State, Nigeria**  ***Status:*** Internal Auditor II  ***Responsibilities:*** Payroll Audit, Revenue Audit, Imprest Audit, Bank Reconciliation Statement Checking, Pre- & post-payment Audit, Market Survey, Inspection, Value for Money Audit, Stock-Taking, Fraud Investigations, Internal Controls System’s Appraisalsetc  **Em-Del Resources ManagementConsultantsLtd** -Mar.`01-Oct.`03  **5, Ijelu Street, Okuta-Elerinla Estate, Akure, Ondo State, Nigeria**  ***Status:*** Management Consultant Trainee/ Audit Senior  ***Responsibilities:*** Management Consultancy, Audits & Investigations, Accounting, Internal Controls System’s Appraisalsetc  **Adeyinka Gbegudu & CoCharteredAccountants.** -Mar.`00-Feb.`01  **Suite 12, 13, 14, Akure Shopping Complex, Akure, Ondo State, Nigeria**  ***Status:*** Audit Senior  ***Responsibilities:*** Audits & Investigations, Internal Controls System’s Appraisals Management Consultancy, Tax Representation, Banks’ Inspection and Accounts’ Preparation, etc  **Model CommercialSchool,Mgbirichi-Ohaji** -Apr.`99-Feb.`00  **P.M.B 2082, Owerri, Imo State, Nigeria *Status:*** Corper (National Youth Service Corps) ***Responsibility:*** Teaching |
| **Objective** | To work in a place where quality and excellence prevail and contribute my skill as I develop my abilities as a career personality. |
| **Academic Research Work** | Accounting Procedures in HigherEducationalInstitutions -1998 ( A Case Study of Federal Polytechnic, Ado-Ekiti)  Sources of Revenue inPublicCorporations -1995  ( A Case Study of National Electric Power Authority) |

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| **References** | **Dr. AjeIsaacOlaniyi Evang J. S. A Atolusi** Dept. Of Quantity SurveyingandGeoformatics Prayer Centre Church ofGod Federal UniversityofTechnology KM 7, Idanre Road,Adofure  P.M.B.704,Akure P.O.Box 2211,Akure |
|  | **Dr. Akinrinola**  Associate Director, Short Time and Computer Courses Centre for Continuing Education  Federal University of Technology  P.M.B. 704, Akure |