

ADEBOWALE MOSES OLATUNDE

3, OLANIYI STREET, SAVANNAH BUSS-STOP, COMMAND, LAGOS.
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PERSONAL STATEMENT

To contribute significantly my own quota to the achievement of the set organisational goals through dedication, enhanced self-awareness, loyalty, commitment and a continuous drive towards excellence.

BIO DATA

Marital Status: Single
Date of Birth: 31st May, 1988
Nationality: Nigerian
Sex: Male

EDUCATION AND QUALIFICATIONS

Tansian University Umunya, Anambra State.

- B.sc in Accounting 2017

National Youth Service Corps (NYSC)

- NYSC Certificate 2014

The Polytechnic Ibadan, Oyo – State

- Higher National Diploma in Accountancy 2012

Association of Accountancy Bodies of West Africa (ABWA)

- Association of Accounting Technicians west Africa (AATWA) 2010

Federal Polytechnic Offa, Kwara State

- National Diploma in Accountancy 2006

Unity Secondary School, Ode-Aye, Ondo State

- Senior School Certificate 2003

EL-Shaddai Nursery & Primary School, Edun-abon, Osun State

- First School Leaving Certificate 1998

The institute of Chartered Accountants of Nigeria (ICAN)

- Professional - Final stage (1 paper pending)

EMPLOYMENT HISTORY

Stanbic Ibtc Bank Plc

[2014-till date]

- Internal control

Job roles;

- Review of customers account for KYC compliance in line with CBN regulations and laid down policies.
- Post-no-debit(PND)Management on customers' account.
- ATM reconciliation and control.
- Fraud monitoring.
- Users access management.
- Accounts Origination and Maintenance.

Local Government Council, Abia State

[2013 - 2014]

- Budget and Planning Department (N.Y.S.C)

Job roles; Participate in preparations and review of budget.

Shekinah Investments Limited, Ibadan

[2011 – 2013]

- Accounts Officer

Job roles;

- Manages the financial bookkeeping of the business.
- Processes invoices, records payments, and monitoring expenditures.
- Depositing revenue received by the business in the requisite accounts.
- Prepare reports and presentations with statistical data, assigned.

Collective College of Accountancy Ltd, Ibadan

[2007 – 2011]

- Accounts officer/Administrative Officer

Job roles;

- Recording, review and preparation of the financial transactions.
- Reconciliation of the company's accounts with the banks statement.
- Processes invoices, receipts, records payments and track expenses.
- Providing administrative support.

Skills

- Ability to work with minimum supervision. Ability to learn on the job
- Effective communication, Problem Solving and Basic Computer Skills
- Ability to work effectively in a team and effective time management

Selective Interests

- Research Making. Reading and Writing. Networking with People

Referees

Mr. Olorunnisola Olalekan
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